

**Capitol Hill Restoration Society Board Meeting
Minutes for 15 November, 2016
Second Floor Board Room, Capitol Hill Townhomes Community Building
750 6th Street SE, Washington DC**

Present: Elizabeth Nelson, Patrick Crowley, Susan Oursler, Monte Edwards, Beth Purcell, Joanna Kendig, Susan Burgerman, Steve Kehoe, Patrick Lally, Larry Pearl.

Absent: Lisa Dale Jones, Janet Quigley, Scott Davis, Patti Martin, Gary Peterson, Undine Nash, Adam Apton, Chuck Burger, Greg Holeyman.

Guests: Carl Spier, Angie Schmidt (newsletter editor)

The meeting was called to order at 6:34.

Beth Purcell moves to accept the previous meeting's minutes with corrections, and a zoning case docket number to be added, Joanna Kendig seconds; the motion passes unanimously.

Treasurer's Report: *Adam Apton*

Adam could not be present, but provided the treasurer's report.

President's Report: *Elizabeth Nelson*

Elizabeth Nelson noted that in its recent retreat, board members agreed that the number one priority should be upgrading the membership database. The Membership Committee is investigating potential service providers to help with this task. In the future, CHRS may pursue an online store to sell CHRS-logo items. Angie Schmidt will be working with the Communications Committee on improvements to the newsletter process.

Following up on the board retreat, Elizabeth Nelson suggested a new ad hoc public space committee. Upon motion to approve creation of this committee, made by Joanna Kendig, seconded by Susan Oursler, the motion passes unanimously. Elizabeth Nelson suggested that Steve Kehoe serve as chair of this committee. Upon motion to approve Steve Kehoe as chair of this committee, made by Monte Edwards, seconded by Susan Oursler, the motion passes unanimously. Elizabeth Nelson reports that there is a vacancy for chair of the Communications Committee, and recommends Nina Tristani, who ably handled communications for the CHRS House Expo. Upon motion to approve Nina Tristani as chair of the Communications Committee, made by Beth Purcell, seconded by Patrick Lally, the motion passes unanimously.

House Tour: *Patrick Crowley*

A draft contract for the proposed house tour sales manager (Olivia Merlino) was circulated in advance of the meeting. Upon motion to approve the contract made by Monte Edwards, seconded by Joanna Kendig the motion passes unanimously. Upon motion to approve making an offer to Olivia Merlino (i.e., the approved sales manager contract) made by Susan Oursler, seconded by Monte Edwards, the motion passes unanimously.

Patrick Crowley reported on the target area for the tour, cover art for the brochure, and plans to contact homeowners about participating in the tour. Another House Tour Committee meeting will be scheduled.

Patrick Crowley has proposed a photo contest, asking people who attended the 2016 House Tour to submit their favorite personal photos of the tour. The prize to be two free tickets to the 2017 House Tour. Patrick Crowley and Elizabeth Nelson will develop a plan for running the contest and advertising same.

Membership: *Susan Oursler*

Susan Oursler reported that the membership drive letters were sent in November; no responses have been received to date.

Swampoodle grants: *Larry Pearl*

Applications for an energy grant and a grant to replace an iron stoop, both at the same address, were discussed. Upon motion to approve the energy grant, made by Patrick L., seconded by Beth Purcell, the motion passes unanimously. Upon motion to approve the grant to replace the iron stoop, made by Monte Edwards, seconded by Susan Burgerman, the motion passes unanimously. The board discussed outreach to homeowners in the four Swampoodle squares, beginning in January 2017, to include leafleting, personal visits, and an article in the *Hill Rag*. Patrick L. volunteered to lead these efforts, including writing the article.

Preservation Committee Report: *Beth Purcell*

CHRS testimony presented at the HPRB hearing on November 3, 2016 was circulated to the board in advance.

The meeting is adjourned at 8:40.