

**Capitol Hill Restoration Society Board Meeting
Minutes for July 17, 2018
Capitol Hill Townhomes Community Building, 750 6th St. SE Washington DC**

The following members were present:

Elizabeth Nelson, Monte Edwards, Susan Oursler, Michelle Carroll, Janet Quigley, Nina Tristani, Beth Purcell, and Angie Schmidt.

The following members were absent:

Patrick Lally, Adam Apton, Susan Burgeman, Seve Kehoe, Lisa Dale Jones, Chuck Berger, Tina May, Greg Holeyman, Maygene Daniels, Undine Nash, and Gary Peterson.

Jill Ulvena and Larry Janezich were also present.

The meeting was called to order at 6:33 pm.

Minutes

The June minutes were read. Michelle made a motion to accept the minutes as read. Beth seconded the motion. The minutes were approved.

Treasurer's Report

Adam was not present for the meeting, but had prepared a Treasurer's Report that the members reviewed. No comments or questions were noted.

President's Report

Elizabeth requested that the Board ratify a contract to hire Jill Ulvena to replace Carl Spier as CHRS Office Manager. Carl Spier has retired. Susan O. made a motion to agree to the contract, and Beth seconded the motion. The motion was agreed to.

Elizabeth also reported that Maygene will work with Jill to migrate the CHRS membership database. Also, Maygene will be Jill's back up with respect to office management matters in the event of an emergency.

Elizabeth asked for volunteers to staff the CHRS table at the Barraks Row Fall Festival which is scheduled for September 30. It was noted that the CHRS canopy that is normally used at such events was damaged beyond repair and needed to be replaced.

Elizabeth asked Beth to report on her meeting with the Capitol Hill Garden Club. The Garden Club is suggesting a partnership with CHRS. The immediate goal would be to provide an educational component for the 2019 House Tour. The Garden Club would recommend gardens which might be included in the in the tour and could label garden trees, shrubs, and plants in the selected gardens. The Garden Club might want to have a plant sale at the House Tour.

Elizabeth reported that Steve has been looking into the proposal to place small cellphone antennas in public places throughout the city. Steve had reported that the antennas could be attached to light poles in such a way that they would look like a part of the light pole. He recommends that if CHRS does take a position, it should be focused on the appearance of the installations. The NCPC has scheduled an informational meeting on September 6th. No action is to be taken at this time.

Elizabeth also reported that Nina will be writing a monthly column for the Hill Rag. The column will have a question and answer format. When appropriate, the column will refer readers to the CHRS website.

Historic Preservation Report

Beth provided copies of her testimony before the DC preservation review Board on June 28. She testified on three properties. A proposal for renovation at 212 A Street, NE would include new rear and side additions, demolition of existing garages, and construction of a new garage. The CHRS Historic Preservation Committee recommended approval of the proposal. Beth also reported that the Preservation Review Board approved new construction at 526 8th Street, SE. There is currently no existing structure at this location. Finally, she reported on plans to cut an opening in a retaining wall to make space for a basement entrance at 637 E Street, NE. This project would violate HPRB guidelines for basement entrances, and therefore, the Historic Preservation Committee could not support the project.

Zoning Report

Gary was not present at the meeting and did not provide a report.

Dockless Bikes

Monte presented draft comments to be submitted to DDOT regarding the Dockless Demonstration Project. The DDOT's Dockless Demonstration project is a pilot program to evaluate the effectiveness of these programs. It began in September 2017 and will end in August of 2018. Monte thanked Tina and Steve for their help in researching and preparing the draft. Monte said that the comments should be submitted to DDOT before their report is issued. Janet asked about insurance and about practices in other cities. Monte said that CHRS should ask DDOT about these matters and that the proposed CHRS comments could be adjusted to include any additional pertinent information. Monte will prepare a transmittal letter to accompany the comments. Susan made a motion to approve the draft with possible additional comments as discussed. Michelle seconded the motion, and the motion was agreed to.

Clean Energy DC Omnibus Bill

Joanna reported on legislation introduced by DC City Council Member Mary Cheh. The bill is entitled the Clean Energy DC Omnibus Act of 2018. If adopted, the bill would implement mandatory building energy efficiency standards which would increase over time.

Fall Activities Update

The House Expo is scheduled for October 21, 2018. The CHRS Expo Committee will be meeting within the next week.

The September 26 membership meeting (topic: Creating Capitol Hill) will be at the Hill Center.

The September Preservation Cafe will be held on September 19, 2018, at the North East Branch Library, and is entitled "Doors--Repair or Replace?"

Budget

Susan submitted a draft budget for 2018-2019. Susan mentioned that she had received a written request from Chuck, who was not present, to add between \$2,500 and \$3,000 to hire a consultant to develop a strategic internet outreach plan to increase membership. The board members present agreed to budget monies for membership development which could be used to hire a membership development consultant. The board also agreed to add monies for space rental for membership meetings. To offset these additional expenditures, Beth recommended that, if necessary, funds be taken from endowment income. Beth moved that the budget be approved as amended and Nina seconded the motion. The amended budget was agreed to.

The meeting adjourned at 8:35.